

# Resource checklist

## for DairyBase Level 1 physical questionnaire

Quotable Valuation certificates, or a recent rates notice, for all land owned at the start of the financial year (note: this is land owned at the start of the financial year, not farmed for the whole year).

Peak cows milked.

Access to your dairy company website, or a copy of your final production statement (note: for a March balance date, you will need to have the previous year's monthly statements for April and May available as well).

Record of supplements on hand at the start and end of the financial year.

Labour data - paid (include relief milkers):

- number of staff
- average number of weeks worked (per staff member)
- average number of hours worked per week (per staff member).

Labour data - unpaid:

- weeks and hours per week you and your family have worked in the business as unpaid labour.

Prior year's financial statements – this may help with:

- land owned at start of the year
- land leased for milking platform and for support block.

Farm map to identify:

- total dairy area
- total support block and non-dairy area
- **effective** dairy area
- **effective** runoff/support block and effective non-dairy area.